

MINUTES of Executive Committee (EC)

June 3, 2019, 11:00 am – 12:00 pm

Present: Roger Cornwell, Jesse Loren, Tim O'Halloran, Kurt Balasek, Elisa Sabatini, Lynnel Pollock, Donna Gentile, Kristin Sicke

1. **Call to Order:** Meeting was called to order by Chair Cornwell at 11:15 am.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Motion to approve the agenda by Loren, seconded by Balasek and passed unanimously.
3. **Public Comment:** No comments.
4. **WRA Administrative Items:** Motion to approve all administrative items by Balasek, seconded by Loren and carried unanimously.
 - a) April 3, 2019 minutes approved with minor correction to Item #7.
 - b) Reviewed FY2018-19 financials: April - May 2019: Donna reviewed the financials to-date. Income funds received from the YSGA as of May were \$110,000 plus \$6,015 carried over from last fiscal year. Funds received that are not expended by 6/30/19 will again be carried over into FY2019-20.
 - c) Fee and schedule of audit for fiscal years ending 6/30/18 and 6/30/19: The 2-year audit will be scheduled with Perry, Bunch & Johnston sometime in September 2019 for the quoted fee of \$6,000 (same as last year's fee). This fee has been added to the FY2019-20 budget.
 - d) Approved payment of invoices for expenses: All payments listed below were paid and approved.
5. **YSGA Administrative Items:** Motion to approve all administrative items by Pollock, seconded by Balasek and carried unanimously.
 - a) April 3, 2019 minutes approved.
 - b) Reviewed FY2018-19 financials: April - May 2019: Donna reviewed the financials to-date. Two of the three new member Reclamation Districts (RD) have signed and returned the JPA agreement – RD 150 and RD 999. RD 999 has paid their fee for fiscal years 2017-18 and 2018-19. RD 150 has been invoiced and payment is pending. RD 307's YSGA membership is pending their release from the Northern Delta GSA. Since the RDs are paying for two fiscal years the Rural Agency income received will be more than the budgeted amount (page 14). Lynnel inquired who is responsible for paying the "white areas" contribution. Tim explained that this has yet to be determined. Donna reviewed what expenses are still pending through the end of June.
 - c) Scheduling of audit fiscal year ending 6/30/19: The next annual audit will be scheduled with Richardson & Company for late July/early August.
 - d) Discussed updating WRA's YSGA Agreement: Donna reminded that both the WRA and the YCF&WCD's administrative agreements term is ending as of 6/30/19, so both will need to be revised, renewed and adopted at the June Board meeting. The WRA Article 3.1 language needs revision, similar to the YCF&WCD's agreement, to include "*not to exceed a total annual amount of <insert current budget \$ amount>*". This releases the YSGA from continuing to incur a liability for the balance of the WRA's contract amount not invoiced to the YSGA. This was a recommendation from the first audit report.

MINUTES of Executive Committee (EC)

June 3, 2019, 11:00 am – 12:00 pm

- e) Approved payment of invoices for expenses: All payments listed below were paid and approved
6. **Update on water legislation & regulatory issues**: Roger gave updates on the Voluntary Agreements process, State Water Control Board's July 2nd CV Salt & Nitrate Control workshop, and proposals circulating on how to fund Human Right to Water legislation. Tim reported that Patrick Blacklock, Yolo County CAO has requested YCFC&WCD's participation with the County to jointly fund flood management planning by reviving the FloodSAFE Yolo effort. Tim is on the June 4th Yolo County Board of Supervisors' agenda to give a presentation on this topic.
7. **WRA Technical Committee (TC) & Westside IRWMP Update**: Elisa Sabatini, TC Chair reported on the May 2nd meeting in Winters and the tour of the Winters Putah Creek Nature Park and restoration project. Next TC meeting is July 11, 2019 at 9 am, YCFC&WCD Board Room.
- Elisa discussed the proposed Westside- Sacramento IRWM (Westside) annual \$1,500 contribution increase for FY2019-2020. She cited two reasons for the increase. This is the first increase since the Westside group was established in 2013. She informed that the Westside spent a substantial part of their budget to update the Westside IRWM Plan to meet new Proposition 1 standards. Lake County will be the primary applicant for the next round of funding due to the impact of the wildfires and other water system related issues. The increase will also help offset some of the consultant costs for Lake County to prepare their grant application since they have limited staff resources. *The EC agreed to recommend that the WRA Board approves a total annual Yolo cost share of \$21,500 for the Westside as part of the FY2019-2020 budget approval process in June.*
8. **Update on YSGA Activities**:
- a) GSP Development: Tim reported on the May 16th community workshop held in Capay Valley to receive stakeholder input and answer questions about the development of the Groundwater Sustainability Plan (GSP). A community workshop and follow-up meeting will be held in each of the other five Management Areas. Jesse informed about the contentious topic of annexation in the Winters area. Lynnel asked for an update on an estimated draft GSP completion date. Tim reported that we should be on track for a June 1, 2020 GSP submission date to DWR. He also reported that an RFQ for watershed planning, hydrologic and hydrogeologic consulting services was released at the end of May to find eligible and qualified consultants.

Tim informed there are several upcoming groundwater conferences if anyone is interested, he can provide a list.

Elisa reported that the Yolo County entered into an agreement with the California Department of Water Resources to implement shared policy objectives for the Lower Elkhorn Basin Levee Setback Project. Through the Agreement both agencies will cooperatively address agricultural sustainability and mitigation, flood risk reduction, opportunities for future recreation projects and consideration of habitat improvements in conjunction with the Yolo Habitat Conservancy.

MINUTES of Executive Committee (EC)

June 3, 2019, 11:00 am – 12:00 pm

9. June 17, 2019 Board Meeting: The goal is to combine the WRA and YSGA Board meetings for June. Tim suggested adding another column to the Roll Call list for WRA Board members, so we can distinguish representatives for each Board. Tim, Kristin and Donna will work on the June combined agenda for the WRA & YSGA. Draft budgets for each agency were included with this agenda for EC review. Donna requested input on any additions or omissions noticed.

a) WRA Agenda:

Following items were discussed for the June 17th agenda:

- *Board adopt Fiscal Year 2019-2020 budget:* As presented the WRA's administrative budget will increase from \$120,000 to \$127,500 to accommodate the WRA's audit and additional Westside cost share expenses.

b) YSGA Agenda:

- *Consent: WRA & YSGA agreement renewals:* Discussed in Item 5d above.
- *Board Adopt FY2019-2020 budget:*
 - Donna listed RD 307 as a pending member even though they haven't returned the signed JPA agreement yet. Kristin offered to contact them to inquire about their timeline for joining.
 - Lynnel inquired about the timeline for continuing the current dues structure and the potential of reduction in fees for future years. Kristin reminded that the Board requested a narrative of anticipated future budgetary needs. The EC discussed various elements of this topic.

10. Other Updates & Future Executive Committee Agenda Items: Nothing additional discussed.

11. Next Executive Committee Meeting Date: July 22, 2019, 12:00 – 1:00 pm;
YCFC&WCD Board Room.

12. Adjourned at 12:15 pm.

Respectfully submitted,



Donna L. Gentile

WRA/YSGA Board Secretary & Administrative Coordinator