



Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee February 22, 2023, 12:00 – 1:00 p.m.

Hosted at Yolo County Flood Control & Water Conservation District
34274 State Highway 16, Woodland, CA 95695

AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
 - a) [Approve January 17, 2023 meeting minutes](#), pages 3-4
 - b) [Review financials: FY 2022-2023: 1/16-2/20/23](#), pages 5-11
 - c) Approve Payments*
5. **[Management Area Public Advisory Committee Proposal](#)**: pages 12-15 (Sicke)
6. **Update on YSGA GSP Implementation Actions**: Discussion Item (Sicke)
 - a) Water Conditions Update
 - b) YSGA 2023 Annual Report
 - c) Ad Hoc Drought Contingency Planning Committee
 - d) Ad Hoc Committee for Reconsidering Voting and Dues Structure
7. **March 20, 2023 Board of Directors *Draft* Agenda**
 - a) Consent Items
 - b) Honorary Resolution to Helen Thomson
 - c) Water Conditions
 - d) NCWA / DWR Updates
 - e) Presentation of draft Financial Stability TM and Proposal for Proceeding with Fee Study
 - f) YSGA GSP Implementation Update
8. **Other Updates & Future Executive Committee Agenda Items**
9. **Next Executive Committee Meeting Date**: March __, 2023
10. **Adjourn**

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by February 20, 2023 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Kristin Sicke
Executive Officer

* PAYMENTS:
Consero Solutions Invoice #1867: January Consulting Services: \$2,351.25
Downey Brand Invoice #582871: January Legal Services: \$992
LedgerPro Bookkeeping Invoice #2825: January Bookkeeping Service: \$450
LSCE Invoice #39408: January Professional Services (Long-Term Funding Strategy): \$4,945
SEI Invoice #8844: December Consulting Services: \$3,971

Yolo Subbasin Groundwater Agency
MINUTES of Executive Committee (EC) Meeting
January 17, 2023, 10:00 a.m. – 11:00 a.m.
Hosted virtually via GoToMeeting

Present: Roger Cornwell, Kristin Sicke, Kurt Balasek, Sarah Leicht, Lynnel Pollock

Public Attendees: Carol Scianna

Absent: Kurt Balasek, Elisa Sabatini

1. **Call to Order:** Meeting was called to order by Roger Cornwell at 10:07 am.
2. **Adding Items to the Posted Agenda:** Nothing to add.
3. **Public Comment:** No comments.
4. **Administrative Items** (Sicke):
 - a) December 19, 2022 meeting minutes were approved.
 - b) Reviewed financials: 12/8/22– 1/16/23: Financials were provided with the agenda packet. Invoices for the second half of FY 22-23 membership will be sent out this week.
 - c) Discuss Proposed Election of Officers for 2023: The Committee discussed potential membership for Board Chair, Vice Chair, and rural representative on the Executive Committee. General consensus recommended Supervisor Sandy as Board Chair and a representative from Yolo County Farm Bureau, RD 787, or Dunnigan Water District as Vice Chair and rural representative. There are currently no terms for officer or committee membership designated in YSGA policies; however, they can be written into future bylaws if desired. Kristin is working with legal counsel to explore the creation of bylaws for the YSGA.
 - d) Payments to approve: Payments were provided with the agenda packet. SEI Invoice #8788 is above this committee's authorization and will go to the Board for approval.

Lynnel Pollock moved to approve administrative item a), which was seconded by Kristin Sicke and approved unanimously. Lynnel Pollock moved to approve administrative item d), which was seconded by Kristin Sicke and approved unanimously.

5. Update on Merger of WRA and YSGA: YSGA staff are working with the Westside IRWM Coordinating Committee to revise the Westside MOU to replace the WRA with the YSGA. Kristin is working on the WRA dissolution paperwork to be filed with the state.

- 6. Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
- a) Water Conditions Update: Roger provided an update on water conditions along the Sacramento River. Agencies are now on flood watch and Shasta may spill in February. Clear Lake is at 3.75 feet Rumsey, and Indian Valley is at 108,000 AF. Groundwater levels are starting to recover and will likely continue showing recovery in the coming weeks.
 - b) Management Area Public Advisory Committee Proposal: Kristin is continuing to work to identify committee membership.
 - c) Ad Hoc Committees: The Ad Hoc Drought Contingency Planning Committee will meet soon to discuss the well permitting process.
 - d) DWR's SGMA Implementation Grant Solicitation and Project Prioritization Process. The Yolo Subbasin application was submitted in December with a grant request of approximately \$13 million. Decisions are expected this spring.

7. January 23, 2023 Board of Directors Agenda Items

- a) Consent Items:
 - i. Financials
 - ii. Payment of SEI Bill
 - iii. Minutes
- b) Election of Officers for 2023

Yolo Subbasin Groundwater Agency
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8. Other Updates & Future Executive Committee Agenda Items: Yolo County Flood Control and Water Conservation District is moving forward with the assessment process. The next public meeting will be held in February. Kristin will also be presenting at upcoming Irrigated Lands Program meetings.

9. Next Executive Committee Meeting Date: To be scheduled via email.

10. Adjourned at 10:42 am.

Respectfully submitted,



Kristin Sicke
Executive Officer

DRAFT

Yolo Subbasin Groundwater Agency
A/P Aging Summary
As of February 20, 2023

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Consero Solutions	0.00	2,351.25	0.00	0.00	0.00	2,351.25
Downey Brand LLP	992.00	0.00	0.00	0.00	0.00	992.00
LedgerPro Bookkeeping	450.00	0.00	0.00	0.00	0.00	450.00
Luhdorff & Scalmanini	4,945.00	0.00	0.00	0.00	0.00	4,945.00
Stockholm Environment Institute, Inc.	0.00	3,971.00	0.00	0.00	0.00	3,971.00
TOTAL	<u>6,387.00</u>	<u>6,322.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,709.25</u>

Yolo Subbasin Groundwater Agency

Balance Sheet

As of February 20, 2023

	<u>Feb 20, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	24,918.63
1010 · 1st Northern-Savings	5,664.81
1020 · Yolo County Treasury	1,058,174.75
1025 · County Treasury FMV	3,968.00
Total Checking/Savings	<u>1,092,726.19</u>
Accounts Receivable	
1100 · Accounts Receivable	18,823.50
Total Accounts Receivable	<u>18,823.50</u>
Other Current Assets	
1150 · Prepaid Insurance	492.25
Total Other Current Assets	<u>492.25</u>
Total Current Assets	<u>1,112,041.94</u>
TOTAL ASSETS	<u>1,112,041.94</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	12,709.25
Total Accounts Payable	<u>12,709.25</u>
Total Current Liabilities	<u>12,709.25</u>
Total Liabilities	12,709.25
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3010 · Nonspendable Fund Balance	492.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	823,253.55
Net Income	275,587.14
Total Equity	<u>1,099,332.69</u>
TOTAL LIABILITIES & EQUITY	<u>1,112,041.94</u>

Yolo Subbasin Groundwater Agency

Budget vs Actual

July 1, 2022 through February 20, 2023

	Jul 1, '22 - Feb 20, ...	Budget	% of Budget
Ordinary Income/Expense			
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	237,841.50	237,842.00	100.0%
4200 · Member Contributions-Affiliates	65,170.00	65,170.00	100.0%
4300 · Direct Contribution-White Areas	0.00	20,000.00	0.0%
4700 · Well Permitting Regulatory Fees	13,186.00	24,000.00	54.9%
4900 · Interest Income	7,978.86	5,000.00	159.6%
Total Income	484,176.36	512,012.00	94.6%
Expense			
5100 · Bank & Other Fees	801.24	500.00	160.2%
5300 · Insurance-General & Auto	2,081.50	2,000.00	104.1%
5500 · Membership Dues	2,220.00	3,000.00	74.0%
7000 · Admin. Expenses	907.30	5,000.00	18.1%
7100 · Project Mgmt-SGMA Implementatio	90,339.71	251,000.00	36.0%
7125 · Buckeye Creek Recharge Project	137.38	9,000.00	1.5%
7200 · Consultant Services	66,807.37	200,000.00	33.4%
7300 · Legal Services	9,746.00	20,000.00	48.7%
7350 · Audit Services - Financial	0.00	8,500.00	0.0%
7400 · GSP - Related Consultant Costs	24,627.00	50,000.00	49.3%
7500 · GW Monitoring-Real-time Sensors	393.74	0.00	100.0%
7600 · YC Groundwater Monitor Program	8,101.05	90,000.00	9.0%
7700 · GSP Verif in Well Permit Review	2,426.93	24,000.00	10.1%
Total Expense	208,589.22	663,000.00	31.5%
Net Ordinary Income	275,587.14	-150,988.00	-182.5%
Net Income	275,587.14	-150,988.00	-182.5%

**Yolo Subbasin Groundwater Agency
Open Invoices
As of February 20, 2023**

Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
Colusa Drain Mutual Water Comany								
Invoice	01/01/2023	2022-57		Colusa Drain Mutual Water Comany	Net 30	01/31/2023	20	5,000.00
Total Colusa Drain Mutual Water Comany								5,000.00
Reclamation District 150								
Invoice	01/01/2023	2022-59		Reclamation District 150	Net 30	01/31/2023	20	1,073.25
Total Reclamation District 150								1,073.25
Reclamation District 1600								
Invoice	01/01/2023	2022-61		Reclamation District 1600	Net 30	01/31/2023	20	1,731.00
Total Reclamation District 1600								1,731.00
Reclamation District 2035								
Invoice	01/01/2023	2022-60		Reclamation District 2035	Net 30	01/31/2023	20	9,500.00
Total Reclamation District 2035								9,500.00
Reclamation District 537								
Invoice	01/01/2023	2022-58		Reclamation District 537	Net 30	01/31/2023	20	1,519.25
Total Reclamation District 537								1,519.25
TOTAL								18,823.50

Yolo Subbasin Groundwater Agency
Statement of Cash Flows
 July 1, 2022 through February 20, 2023

	Jul 1, '22 - Feb 20, 23
OPERATING ACTIVITIES	
Net Income	275,437.14
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-18,123.50
2000 · Accounts Payable	-77,968.07
	179,345.57
Net cash provided by Operating Activities	179,345.57
Net cash increase for period	179,345.57
Cash at beginning of period	913,230.62
Cash at end of period	1,092,576.19

**Yolo Subbasin Groundwater Agency
Transaction List by Date
January 17 through February 20, 2023**

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
Jan 17 - Feb 20, 23								
Bill Pmt -Check	01/17/2023	262	Consero Solutions	December Invoices	1000 · 1st Northern-Checking		2000 · Accounts Payable	-12,103.75
Bill Pmt -Check	01/17/2023	263	Downey Brand LLP	Services through November 30, 2022	1000 · 1st Northern-Checking		2000 · Accounts Payable	-1,060.50
Bill Pmt -Check	01/17/2023	264	LedgerPro Bookkeeping	Inv #2674 & 2752 November/December Services	1000 · 1st Northern-Checking		2000 · Accounts Payable	-450.00
Bill Pmt -Check	01/17/2023	265	Stockholm Environment Institute, Inc.	Costs for period October 1 to November 30, 2022	1000 · 1st Northern-Checking		2000 · Accounts Payable	-20,656.00
Bill Pmt -Check	01/17/2023	266	ACWA	Affiliate dues 2023	1000 · 1st Northern-Checking		2000 · Accounts Payable	-2,220.00
Bill	01/19/2023	2022.1231	Yolo County Flood Control & WCD	10/1/2022-12/31/2022	2000 · Accounts Payable		-SPLIT-	-44,590.33
Bill	01/20/2023	8847	Stockholm Environment Institute, Inc.	December services	2000 · Accounts Payable		7400 · GSP - Related Consultant Costs	-3,971.00
Bill Pmt -Check	01/23/2023	267	Yolo County Flood Control & WCD	10/1/2022-12/31/2022	1000 · 1st Northern-Checking		2000 · Accounts Payable	-44,590.33
Deposit	01/24/2023			Deposit	1020 · Yolo County Treasury	X	4700 · Well Permitting Regulatory Fees	350.00
Transfer	01/26/2023			Funds Transfer from Treasury to Checking	1020 · Yolo County Treasury	X	1000 · 1st Northern-Checking	-81,000.00
Bill	01/29/2023	39408	Luhdorff & Scalmanini	Services through January 29, 2023	2000 · Accounts Payable		7100 · Project Mgmt-SGMA Implement...	-4,945.00
Bill	01/31/2023	2825	LedgerPro Bookkeeping	January 2023 Bookkeeping Services	2000 · Accounts Payable		7200 · Consultant Services	-450.00
Bill	01/31/2023	582871	Downey Brand LLP	Services through January 31, 2023	2000 · Accounts Payable		7300 · Legal Services	-992.00
Bill	01/31/2023	1867	Consero Solutions	January Services	2000 · Accounts Payable		7200 · Consultant Services	-2,351.25
Deposit	02/06/2023			Deposit	1020 · Yolo County Treasury		4700 · Well Permitting Regulatory Fees	150.00
Jan 17 - Feb 20, 23								

Yolo Subbasin Groundwater Agency
Profit & Loss
July 1, 2022 through February 20, 2023

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 1 - 20, 23	TOTAL
Ordinary Income/Expense									
Income									
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	224,018.00	0.00	0.00	0.00	0.00	0.00	13,823.50	0.00	237,841.50
4200 · Member Contributions-Affiliates	60,170.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	65,170.00
4700 · Well Permitting Regulatory Fees	700.00	9,713.00	850.00	500.00	500.00	0.00	773.00	150.00	13,186.00
4900 · Interest Income	0.00	0.00	0.50	2,357.96	0.00	0.96	5,619.44	0.00	7,978.86
Total Income	444,888.00	9,713.00	850.50	2,857.96	500.00	0.96	25,215.94	150.00	484,176.36
Expense									
5100 · Bank & Other Fees	0.00	0.00	0.00	264.58	25.00	0.00	511.66	0.00	801.24
5300 · Insurance-General & Auto	604.75	0.00	0.00	1,476.75	0.00	0.00	0.00	0.00	2,081.50
5500 · Membership Dues	0.00	0.00	0.00	0.00	0.00	0.00	2,220.00	0.00	2,220.00
7000 · Admin. Expenses	14.69	0.00	677.78	54.66	118.41	0.00	41.76	0.00	907.30
7100 · Project Mgmt-SGMA Implementatio	0.00	0.00	45,325.14	0.00	0.00	0.00	45,014.57	0.00	90,339.71
7125 · Buckeye Creek Recharge Project	0.00	0.00	137.38	0.00	0.00	0.00	0.00	0.00	137.38
7200 · Consultant Services	5,877.50	14,298.00	1,137.50	8,015.31	20,924.06	13,491.25	3,063.75	0.00	66,807.37
7300 · Legal Services	0.00	886.00	3,208.50	3,342.50	256.50	1,060.50	992.00	0.00	9,746.00
7400 · GSP - Related Consultant Costs	0.00	0.00	0.00	0.00	0.00	20,656.00	3,971.00	0.00	24,627.00
7500 · GW Monitoring-Real-time Sensors	0.00	0.00	0.00	0.00	0.00	0.00	393.74	0.00	393.74
7600 · YC Groundwater Monitor Program	0.00	0.00	6,167.97	0.00	0.00	0.00	1,933.08	0.00	8,101.05
7700 · GSP Verif in Well Permit Review	0.00	0.00	274.75	0.00	0.00	0.00	2,152.18	0.00	2,426.93
Total Expense	6,496.94	15,184.00	56,929.02	13,153.80	21,323.97	35,207.75	60,293.74	0.00	208,589.22
Net Ordinary Income	438,391.06	-5,471.00	-56,078.52	-10,295.84	-20,823.97	-35,206.79	-35,077.80	150.00	275,587.14
Net Income	438,391.06	-5,471.00	-56,078.52	-10,295.84	-20,823.97	-35,206.79	-35,077.80	150.00	275,587.14



Yolo Subbasin Groundwater Agency Groundwater Sustainability Agency

34274 State Highway 16 ▪ Woodland, CA 95695 ▪ 530.662.3211 ▪ www.yologroundwater.org

STAFF MEMO

Date: February 20, 2023
To: WRA Executive Committee
From: Kristin Sicke, Executive Officer
Subject: **Management Area Public Advisory Committee Proposal**

Recommendation:

The Executive Committee authorizes the Executive Officer to proceed with working with Legal Counsel to prepare the governance structure documentation for forming the Management Area Public Advisory Committees.

Background:

In developing the Yolo Subbasin GSP, the Working Group decided it was important to have unique Management Areas to implement projects and management actions aligned with the distinct hydrogeologic features within the region. YSGA staff worked with previous YSGA Chair Cornwell, the Farm Bureau, and Legal Counsel to informally develop the proposed structure of the Management Area Committees, and to identify landowner representatives.

The unique members within each Management Area will serve on the Advisory Committees and will have one seat for voting on projects and management actions. Additional detail on the proposal is provided below (see Formation of Management Area Advisory Committees).

YSGA Directors representing member agencies can determine whether they want Committee representation to consist of agency staff, appointed/elected officials, or landowners within their jurisdiction.

For the “grey areas” within the undistricted territory, the following representatives are being recommended to serve on the Committees:

- Capay Valley: Paul Muller
- Central Yolo: Blake Harlan
- Dunnigan Hills: Mike Doherty
- North Yolo: Geoff Klein
- South Yolo: Becky Yeung (invited)

For the Farm Bureau's seat, the following representatives are being recommended to serve on the Committees:

- Capay Valley: Freeman/Thaddeus Barsotti
- Central Yolo: Nick Edsall
- Clarksburg: Jeff/Sam Merwin (invited)
- Dunnigan Hills: Colin/Tom Muller
- North Yolo: Chris Ochoa/Lee Smith
- South Yolo: Don Beeman

Staff need to work with the YSGA's Environmental Representative, Ann Brice, to determine the best model for incorporating environmental participation in the Management Area Committees. A potential concept is to invite the environmental partners and state agencies that are currently working on projects within unique Management Areas to serve as environmental representatives.

Staff need to resolve the governance structure of these Management Area Committees; how will they interact with the Board of Directors, etc.? Providing the Executive Committee is comfortable with proceeding with the "grey area" and Farm Bureau representative recommendations, YSGA staff will work with Legal Counsel to draft the necessary governance documents for forming these Advisory Committees.

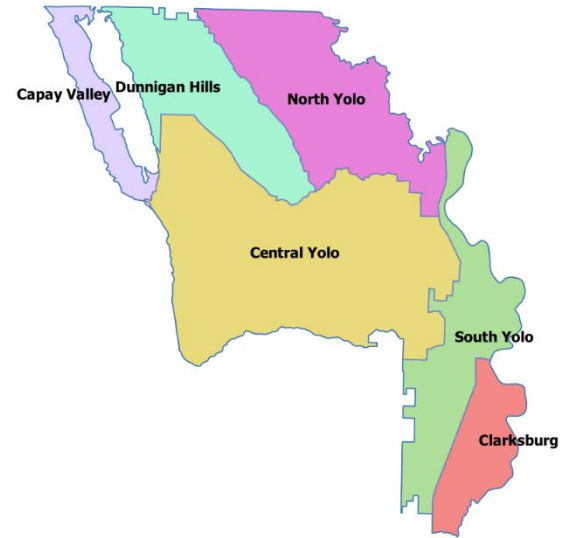
Formation of Management Area Advisory Committees

The Yolo Subbasin Groundwater Agency (YSGA) is working to create Advisory Committees for each of the six management areas (MA) within the Yolo Subbasin. The purpose of these management areas is:

- To ensure that groundwater use in the Yolo Subbasin is sustainable
- Implement the Yolo Groundwater Sustainability Plan (GSP)
- Work within the framework of the GSP and SGMA to ensure a sustainable future for all beneficial users of groundwater in each Management Area

Management Areas

There are six MAs in the Yolo Subbasin (Capay Valley, Central Yolo, Clarksburg, Dunnigan Hills, North Yolo, and South Yolo). Six MA Advisory Committees will be formed.



Responsibilities

These MA Advisory Committees will be responsible for:

- Advising the YSGA Board of Directors, Technical Advisory Committee, and Working Group
- Creating a forum for community organization and involvement
- Evaluate and respond to local groundwater conditions
- Recommend, evaluate, develop, and select projects and management actions
- Identify any Areas of Special Concern related to groundwater levels, subsidence, groundwater quality, and interconnected surface waters
- Engage in the YSGA's role in the well permitting process

Who

MA Advisory Committee members will be community members with an interest in making decisions about a sustainable groundwater future at the local level. Advisory Committee members will be expected to actively engage with YSGA staff. Advisory Committee members should have a stake in the groundwater resource in their respective Management Area.

Initial Committee Membership Proposal: one voting seat per YSGA Member within boundary of, and impacting, specific MA

Draft – For internal discussion purposes only
June 17, 2022

