

Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee April 13, 2021, 12:30 p.m. – 1:00 p.m.

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 ([March 17, 2020](#)).

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AGENDA

1. **Call to Order**
2. **Approve Agenda and Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
 - a) [Approve February 10, 2021 meeting minutes](#), pages 3-4
 - b) [Review financials: FY2020-2021: February-March 2021](#), pages 5-10
 - c) Payments to approve*
 - d) Report on the YSGA Ad Hoc Committee Meeting Action Item – Discussion with Legal Counsel
5. **Update on YSGA GSP Activities** discussion item (Sicke)
 - a) GSP Development Update
 - SMC Criteria Development
 - Projects and Management Actions
 - Upcoming Public Workshops
 - Draft Sections of the GSP

- Interbasin Coordination Efforts

6. YSGA Board Meeting: June 21, 2021, 3:15 p.m. - Discuss agenda items

- Executive Officer Report
- Consent Items: Board and Committee Minutes & Financial Reports
- DWR Update
- Legislative & Regulatory Update: NCWA
- GSP Development Update and Upcoming Public Workshops

7. Other Updates & Future Executive Committee Agenda Items

8. Next Executive Committee Meeting Date: May ____, 2021; via GoToMeeting, YCFC&WCD BoardRoom

9. Adjourn

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by April 12, 2021 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

 Kristin Sicke
 Executive Officer

* PAYMENTS:	
	WRA Invoice #2020-18: FY2020-21 January 1-March 31, 2021 Administrative Support Services: \$17,144.56
	Downey Brand Invoice #557582: January 2021 Legal Services: \$1,488

MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
February 10, 2021, 12:30-1:00 pm
Teleconferenced GoToMeeting

Present: Roger Cornwell, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Donna Gentile, Elisa Sabatini, Sarah Leicht, Cameron Dewberry, and Jack Cronin

Absent: Tim O'Halloran, Jesse Loren

- 1. Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:24 pm.
- 2. Approve Agenda and Adding Items to the Posted Agenda:** Kurt motioned to approve the agenda. Lynnel seconded the motion that was unanimously approved.
- 3. Public Comment:** No comments.
- 4. Administrative Items (Sicke):** Kurt motioned to approve Consent Items 4a through d. Kristin seconded the motion that was unanimously approved.
 - a) December 16, 2020 meeting minutes were approved.
 - b) Reviewed financials: FY2020-21: December 2020-January 2021: Financials through the end of January were provided with the agenda packet.
 - c) Review and Accept YSGA Operations Manual: A copy of the Operations Manual was provided with the agenda packet. It will be used moving forward as a record of Donna's duties and a guide to YSGA administration.
 - d) Payments to approve: Payment to WRA for Donna's administrative services.
 - e) Report on the YSGA Ad Hoc Committee Meeting #1: The Ad Hoc committee held its first meeting regarding the funding mechanisms of the YSGA and consolidation of the WRA and YSGA. The meeting went smoothly, and the initial consensus is to leave the agencies separate until a the YSGA expenses are better understood. A second meeting will be held; in preparation, Kristin is reaching out to other GSA's to explore their funding mechanisms. The integration of IRWM and SGMA is also being explored with other counties. Furthermore, the legal constraints of integrating the WRA and YSGA require further consideration, and outreach will need to occur with YSGA member entities not currently in the WRA.
- 5. Update on YSGA GSP Activities (Sicke):**
 - a) GSP Development Update: Kristin gave a brief update on the accomplishments to-date.
 - TAC Meetings #5-6: The 6th Technical Advisory Committee meeting reviewed the land subsidence and surface water depletion sustainability indicators. Moving forward, this information will be refined and presented to the Working Group in early March. Additionally, the TAC briefly reviewed the topic of groundwater dependent ecosystems, and the technical team will work with Anne Brice and environmental groups on the topic.
 - SMC Criteria Development: The draft content is almost completed. Seawater intrusion still needs to be briefly considered. After all criteria are developed, a larger meeting will be held to review the entire chapter.
 - Projects and Management Actions: As minimum thresholds are determined, the team will start discussing projects and management actions. A list of projects is already underway, and potential management actions will rely on the robust monitoring network and focus on flexible, responsive solutions before thresholds are reached.
 - Upcoming Public Workshops: A workshop for Capay Valley residents will occur on February 16, 2021 at 6 pm. Public workshops for other areas will be scheduled soon.

**MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
February 10, 2021, 12:30-1:00 pm
Teleconferenced GoToMeeting**

- Draft Sections of the GSP: A draft of Chapter 1: Introduction is currently posted on the website. A draft of Chapter 2: Basin Setting will be posted soon.
- Interbasin Coordination Efforts: Coordination efforts are ongoing with Solano, Colusa, Sutter, and South American Subbasins and other North Sacramento Valley groups.

6. YSGA Board Meeting: March 16, 2021, 3:15 p.m.

The EC discussed the March agenda.

- Executive Officer Report
- Consent Items: Board and Committee minutes & Financial Reports
- DWR Update
- Legislative and Regulatory Update: NCWA
- Presentation: CV-SALTS/IRWM/ILRP Integration: The committee discussed whether this topic is better suited for the WRA or the YSGA, and generally favored it as a YSGA topic. Elisa suggested a meeting at the staff level before the Board level. The committee decided that Kristin and Elisa will coordinate with Denise to discuss the topic at the staff level before bringing it to the Board.
- GSP Development Update and Upcoming Public Workshops

7. Other Updates & Future Executive Committee Agenda Items: Nothing additional discussed.

8. Next Executive Committee Meeting Date: The next Executive Committee meeting will occur on April 7, 2021.

9. Adjourned at 12:51 pm

Respectfully submitted,

Kristin Sicke
Executive Officer

Yolo Subbasin Groundwater Agency

Balance Sheet

As of April 2, 2021

	<u>Apr 2, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	6,088.14
1010 · 1st Northern-Savings	24,162.59
1020 · Yolo County Treasury	<u>894,594.55</u>
Total Checking/Savings	924,845.28
Accounts Receivable	
1100 · Accounts Receivable	<u>1,731.00</u>
Total Accounts Receivable	1,731.00
Other Current Assets	
1150 · Prepaid Insurance	492.25
1200 · Undeposited Funds	<u>5,000.00</u>
Total Other Current Assets	<u>5,492.25</u>
Total Current Assets	<u>932,068.53</u>
TOTAL ASSETS	<u><u>932,068.53</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	<u>18,632.56</u>
Total Accounts Payable	<u>18,632.56</u>
Total Current Liabilities	<u>18,632.56</u>
Total Liabilities	18,632.56
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	743,404.42
Net Income	<u>170,031.55</u>
Total Equity	<u>913,435.97</u>
TOTAL LIABILITIES & EQUITY	<u><u>932,068.53</u></u>

Yolo Subbasin Groundwater Agency

04/09/21

Budget vs Actual

Accrual Basis

July 1, 2020 through April 2, 2021

	Jul 1, '20 - Apr ...	Budget	% of Budget
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	237,841.50	257,842.00	92.2%
4200 · Member Contributions-Affiliates	65,000.00	65,000.00	100.0%
4400 · Interest Income	6,353.44	5,000.00	127.1%
Total Income	469,194.94	487,842.00	96.2%
Expense			
5100 · Bank & Other Fees	612.14	500.00	122.4%
5300 · Insurance-General & Auto	1,837.73	2,000.00	91.9%
5500 · Membership Dues	2,830.00	3,000.00	94.3%
7000 · Admin. Services/Expenses (WRA)			
7010 · Westside IRWMP Cost Share (WRA)	21,500.00	21,500.00	100.0%
7000 · Admin. Services/Expenses (WRA) - Other	60,705.17	100,000.00	60.7%
Total 7000 · Admin. Services/Expenses (WRA)	82,205.17	121,500.00	67.7%
7100 · Project Mgmt-SGMA Implementatio	158,473.85	110,000.00	144.1%
7200 · Consultant Services	0.00	20,000.00	0.0%
7300 · Legal Services	4,090.50	20,000.00	20.5%
7350 · Audit Services - Financial	7,050.00	7,050.00	100.0%
7500 · GW Monitoring-Real-time Sensors	0.00	80,000.00	0.0%
7600 · YC Groundwater Monitor Program	42,064.00	42,064.00	100.0%
Total Expense	299,163.39	406,114.00	73.7%
Net Income	170,031.55	81,728.00	208.0%

Yolo Subbasin Groundwater Agency
Profit & Loss

July 1, 2020 through April 2, 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 1 - 2, 21	TOTAL
Income											
4000 · Member Contributions -Municipal	160,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions -Rural	237,841.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	237,841.50
4200 · Member Contributions -Affiliates	65,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,000.00
4400 · Interest Income	0.00	0.00	1.10	3,040.41	0.00	1.55	3,307.96	0.00	2.42	0.00	6,353.44
Total Income	462,841.50	0.00	1.10	3,040.41	0.00	1.55	3,307.96	0.00	2.42	0.00	469,194.94
Expense											
5100 · Bank & Other Fees	0.00	0.00	0.00	252.75	25.00	0.00	334.39	0.00	0.00	0.00	612.14
5300 · Insurance-General & Auto	360.98	0.00	0.00	1,476.75	0.00	0.00	0.00	0.00	0.00	0.00	1,837.73
5500 · Membership Dues	0.00	0.00	0.00	0.00	0.00	1,200.00	0.00	1,630.00	0.00	0.00	2,830.00
7000 · Admin. Services/Expenses (WRA)											
7010 · Westside IRWMP Cost Share (WRA)	0.00	0.00	0.00	21,500.00	0.00	0.00	0.00	0.00	0.00	0.00	21,500.00
7000 · Admin. Services/Expenses (WRA) - Other	0.00	0.00	23,517.25	0.00	0.00	13,316.81	6,726.55	0.00	17,144.56	0.00	60,705.17
Total 7000 · Admin. Services/Expenses (WRA)	0.00	0.00	23,517.25	21,500.00	0.00	13,316.81	6,726.55	0.00	17,144.56	0.00	82,205.17
7100 · Project Mgmt-SGMA Implementatio	0.00	0.00	0.00	44,621.13	0.00	0.00	6,799.75	107,052.97	0.00	0.00	158,473.85
7300 · Legal Services	0.00	0.00	0.00	2,062.50	0.00	540.00	0.00	0.00	1,488.00	0.00	4,090.50
7350 · Audit Services - Financial	0.00	0.00	7,050.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,050.00
7600 · YC Groundwater Monitor Program	0.00	0.00	0.00	42,064.00	0.00	0.00	0.00	0.00	0.00	0.00	42,064.00
Total Expense	360.98	0.00	30,567.25	111,977.13	25.00	15,056.81	13,860.69	108,682.97	18,632.56	0.00	299,163.39
Net Income	462,480.52	0.00	-30,566.15	-108,936.72	-25.00	-15,055.26	-10,552.73	-108,682.97	-18,630.14	0.00	170,031.55

Yolo Subbasin Groundwater Agency
Statement of Cash Flows
July 1, 2020 through April 2, 2021

	<u>Jul 1, '20 - Apr 2, 21</u>
OPERATING ACTIVITIES	
Net Income	170,031.55
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-1,731.00
1150 · Prepaid Insurance	-131.27
2000 · Accounts Payable	-5,649.34
	<hr/>
Net cash provided by Operating Activities	162,519.94
	<hr/>
Net cash increase for period	162,519.94
	<hr/>
Cash at beginning of period	767,325.34
	<hr/>
Cash at end of period	<u>929,845.28</u>

6:36 AM

04/02/21

Yolo Subbasin Groundwater Agency
A/R Aging Summary
As of April 2, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Reclamation District 1600	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,731.00</u>	<u>1,731.00</u>
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,731.00</u>	<u>1,731.00</u>

Yolo Subbasin Groundwater Agency
A/P Aging Summary
As of April 9, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Downey Brand LLP	0.00	1,488.00	0.00	0.00	0.00	1,488.00
Water Resources Association of Yolo Cty	17,144.56	0.00	0.00	0.00	0.00	17,144.56
TOTAL	<u>17,144.56</u>	<u>1,488.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18,632.56</u>