



# Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

---

## YSGA Executive Committee July 25, 2022, 12:15 p.m. – 1:00 p.m.

---

Hosted at Yolo County Flood Control & Water Conservation District  
34274 State Highway 16, Woodland, CA 95695

---

### AGENDA

1. **Call to Order**
2. **Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment -** The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
  - a) [Approve June 13, 2022 meeting minutes](#), page 3
  - b) [Review financials: FY 2021-2022: 6/9-7/22/22](#), pages 4-13
  - c) Payments to approve\*
  - d) Update on FY 2021/22 Audit
  - e) Year End Closing Documents to Yolo County
5. **Update on YSGA GSP Implementation Actions:** Discussion Item (Sicke)
  - a) Water Conditions Update – Real-time Wells
  - b) June and July Stakeholder Meetings
    - Yolo County BOS Monthly Updates
    - Hungry Hollow Area Community Meeting: 6/22 at 5 p.m.
    - Yolo County Farm Bureau Meeting and Public Meeting – 6/9 and 6/28
    - Hungry Hollow Groundwater Committee Meeting 7/19
  - c) GSP Implementation
    - *Special Projects Advisor* – Establishing a Framework for Forming the MA Advisory Committees and WRA/YSGA Merger (Brainstorming Meeting on 7/26 and Ad Hoc Committee Meeting on 8/8)
    - Ad Hoc Drought Contingency Planning Committee (Meeting on 8/10)
      - i. *Groundwater Communications Plan*
      - ii. [Governor's Executive Order N-7-22](#) – *Well Permitting Procedures*
      - iii. SB 552 – Domestic Well Mitigation Program
    - SGMA Implementation Grant
      - i. Prioritization and Funding Strategies (Working Group Meetings on 8/3 and 8/31)
6. **Other Updates & Future Executive Committee Agenda Items**

7. **Next Executive Committee Meeting Date:** August \_\_, 2022; via GoToMeeting

8. **Adjourn**

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by July 22, 2022 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



---

Kristin Sicke  
Executive Officer

<b>* PAYMENTS:</b>
CSUS Invoice #1092709: April 2022 Professional Services: \$920.31
Downey Brand May 2022 Invoice #574570: \$1,482 and June 2022 Invoice #575180: \$1,879.50; Total = \$3,361.50
LedgerPro Bookkeeping Invoice #2474: June Bookkeeping Services: \$225
Reimburse Yolo County Farm Bureau for 6/18/22 Public Meeting costs (Invoice 58025): \$735
Richardson & Co Invoice #112218 for FY 2020-21 Audit: \$7,000

Yolo Subbasin Groundwater Agency  
MINUTES of Executive Committee (EC) Meeting  
June 13, 2022, 1:35 p.m. – 2:15 p.m.  
Teleconferenced GoToMeeting

**Present:** Roger Cornwell, Lynnel Pollock, Kristin Sicke, Elisa Sabatini, Jack Cronin, Kurt Balasek

**Absent:** Jesse Loren

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 1:42 pm.
2. **Adding Items to the Posted Agenda:** Nothing to add.
3. **Public Comment:** No comments.
4. **Administrative Items (Sicke):**
  - a) May 17, 2022 meeting minutes were approved.
  - b) Reviewed financials: FY2021-22: 5/13– 6/9/22: Financials were provided with the agenda packet.
  - c) Payments to approve: Payments were provided with the agenda packet.

Lynnel Pollock moved to approve administrative items a) and c), which was seconded by Kurt Balasek and approved by Pollock and Cornwall. Balasek abstained from voting.

5. **Update on YSGA GSP Activities (Sicke):**
  - a) Water Conditions Update -- Real-time Wells: Water levels today are on average 12 feet lower than last year and 2.2 feet lower than 2015.
  - b) Stakeholder Meetings: Kristin and Elisa continue to provide updates to the Yolo County Board of Supervisors. A meeting was held at the Yolo County Fair Grounds on June 9 for members of the Yolo County Farm Bureau. Another meeting will be held on June 28 at 6:00 pm at the Yolo County Fairgrounds Waite Hall for the general public. The Hungry Hollow stakeholders are organizing a community meeting on June 22 at 5 p.m. at Matchbook Winery. Kristin is continuing outreach efforts to the white areas.
  - c) GSP Implementation: An update was provided on management area advisory committee formations. The YSGA is investigating establishing these MA advisory committees as fully public committees, within the structure of the existing JPA. The YSGA has been working with the county to provide written verifications of wells and coordination on Executive Order N-7-22. County OES continues to work to gather details about the requirements of SB 552.
6. **Other Updates & Future Executive Committee Agenda Items:** Next month, the audit will come to the Executive Committee for review.
7. **Next Executive Committee Meeting Date:** July 25, 2022 12:15 pm; in YCFC&WCD Boardroom
8. **Adjourned** at 2:16 pm.

Respectfully submitted,



Kristin Sicke  
Executive Officer

## Yolo Subbasin Groundwater Agency

## Balance Sheet

As of July 16, 2022

	<u>Jul 16, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · 1st Northern-Checking	24,906.93
1010 · 1st Northern-Savings	5,663.35
1020 · Yolo County Treasury	876,487.32
1025 · County Treasury FMV	3,968.00
<b>Total Checking/Savings</b>	<u>911,025.60</u>
<b>Accounts Receivable</b>	
1100 · Accounts Receivable	435,736.50
<b>Total Accounts Receivable</b>	<u>435,736.50</u>
<b>Other Current Assets</b>	
1150 · Prepaid Insurance	492.25
1200 · Undeposited Funds	23,315.00
<b>Total Other Current Assets</b>	<u>23,807.25</u>
<b>Total Current Assets</b>	<u>1,370,569.35</u>
<b>TOTAL ASSETS</b>	<b><u>1,370,569.35</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	82,757.01
<b>Total Accounts Payable</b>	<u>82,757.01</u>
<b>Total Current Liabilities</b>	<u>82,757.01</u>
<b>Total Liabilities</b>	<u>82,757.01</u>
<b>Equity</b>	
3000 · Unassigned Fund Balance	-24,000.00
3010 · Nonspendable Fund Balance	492.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	829,308.84
Net Income	458,011.50
<b>Total Equity</b>	<u>1,287,812.34</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,370,569.35</u></b>

**Yolo Subbasin Groundwater Agency**  
**Budget vs Actual**  
**July 2022**

	Jul 22	Budget	% of Budget
<b>Income</b>			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	237,841.50	237,842.00	100.0%
4200 · Member Contributions-Affiliates	60,170.00	65,170.00	92.3%
4300 · Direct Contribution-White Areas	0.00	20,000.00	0.0%
4700 · Well Permitting Regulatory Fees	0.00	24,000.00	0.0%
4900 · Interest Income	0.00	5,000.00	0.0%
<b>Total Income</b>	<b>458,011.50</b>	<b>512,012.00</b>	<b>89.5%</b>
<b>Expense</b>			
5100 · Bank & Other Fees	0.00	500.00	0.0%
5300 · Insurance-General & Auto	0.00	2,000.00	0.0%
5500 · Membership Dues	0.00	3,000.00	0.0%
7000 · Admin. Expenses	0.00	5,000.00	0.0%
7100 · Project Mgmt-SGMA Implementatio	0.00	251,000.00	0.0%
7125 · Buckeye Creek Recharge Project	0.00	9,000.00	0.0%
7200 · Consultant Services	0.00	200,000.00	0.0%
7300 · Legal Services	0.00	20,000.00	0.0%
7350 · Audit Services - Financial	0.00	8,500.00	0.0%
7400 · GSP - Related Consultant Costs	0.00	50,000.00	0.0%
7500 · GW Monitoring-Real-time Sensors	0.00	90,000.00	0.0%
7700 · GSP Verif in Well Permit Review	0.00	24,000.00	0.0%
<b>Total Expense</b>	<b>0.00</b>	<b>663,000.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>458,011.50</b>	<b>-150,988.00</b>	<b>-303.3%</b>

**Yolo Subbasin Groundwater Agency**  
**Statement of Cash Flows**  
 July 1 - 16, 2022

---

	Jul 1 - 16, 22
<b>OPERATING ACTIVITIES</b>	
Net Income	458,011.50
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-435,036.50
<b>Net cash provided by Operating Activities</b>	<b>22,975.00</b>
Net cash increase for period	22,975.00
Cash at beginning of period	911,365.60
<b>Cash at end of period</b>	<b>934,340.60</b>

# Yolo Subbasin Groundwater Agency

## Profit & Loss

July 1 - 16, 2022

---

	<u>TOTAL</u>
<b>Income</b>	
4000 · Member Contributions-Municipal	160,000.00
4100 · Member Contributions-Rural	237,841.50
4200 · Member Contributions-Affiliates	<u>60,170.00</u>
<b>Total Income</b>	458,011.50
<b>Expense</b>	<u>0.00</u>
<b>Net Income</b>	<u><u>458,011.50</u></u>

**Yolo Subbasin Groundwater Agency  
A/P Aging Summary  
As of July 16, 2022**

---

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Downey Brand LLP	3,361.50	0.00	0.00	0.00	0.00	3,361.50
LedgerPro Bookkeeping	225.00	0.00	0.00	0.00	0.00	225.00
RDM Audio Visual Rentals	0.00	735.00	0.00	0.00	0.00	735.00
Richardson & Company LLP	0.00	7,000.00	0.00	0.00	0.00	7,000.00
Yolo County Flood Control & WCD	71,435.51	0.00	0.00	0.00	0.00	71,435.51
<b>TOTAL</b>	<b><u>75,022.01</u></b>	<b><u>7,735.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>82,757.01</u></b>



**Yolo Subbasin Groundwater Agency  
Transaction List by Date  
July 1 - 16, 2022**

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
<b>Jul 1 - 16, 22</b>								
Invoice	07/07/2022	2022-31	City of Winters		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	20,000.00
Invoice	07/07/2022	2022-33	City of Davis		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	40,000.00
Invoice	07/07/2022	2022-34	City of West Sacramento		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	40,000.00
Invoice	07/07/2022	2022-35	City of Woodland		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	40,000.00
Invoice	07/07/2022	2022-36	Dunnigan Water District		1100 · Accounts Receivable		4100 · Member Contributions-Rural	5,350.00
Invoice	07/07/2022	2022-37	Esparto Community Service District		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	5,000.00
Invoice	07/07/2022	2022-38	Madison Community Service District		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	5,000.00
Invoice	07/07/2022	2022-39	Reclamation District 108		1100 · Accounts Receivable		4100 · Member Contributions-Rural	21,600.00
Invoice	07/07/2022	2022-40	Reclamation District 150		1100 · Accounts Receivable		4100 · Member Contributions-Rural	2,146.50
Invoice	07/07/2022	2022-41	Reclamation District 307		1100 · Accounts Receivable		4100 · Member Contributions-Rural	2,970.50
Invoice	07/07/2022	2022-42	Reclamation District 537		1100 · Accounts Receivable		4100 · Member Contributions-Rural	3,038.50
Invoice	07/07/2022	2022-43	Reclamation District 730		1100 · Accounts Receivable		4100 · Member Contributions-Rural	2,249.00
Invoice	07/07/2022	2022-44	Reclamation District 765		1100 · Accounts Receivable		4100 · Member Contributions-Rural	700.00
Invoice	07/07/2022	2022-45	Reclamation District 787		1100 · Accounts Receivable		4100 · Member Contributions-Rural	14,700.00
Invoice	07/07/2022	2022-46	Reclamation District 999		1100 · Accounts Receivable		4100 · Member Contributions-Rural	12,625.00
Invoice	07/07/2022	2022-47	Reclamation District 1600		1100 · Accounts Receivable		4100 · Member Contributions-Rural	3,462.00
Invoice	07/07/2022	2022-48	Reclamation District 2035		1100 · Accounts Receivable		4100 · Member Contributions-Rural	19,000.00
Invoice	07/07/2022	2022-49	Rumsey Water Users Association		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	170.00
Invoice	07/07/2022	2022-50	Yocha Dehe Wintun Nation		1100 · Accounts Receivable		4000 · Member Contributions-Municipal	10,000.00
Invoice	07/07/2022	2022-51	County of Yolo		1100 · Accounts Receivable		4100 · Member Contributions-Rural	40,000.00
Invoice	07/07/2022	2022-52	YCFC&WCD		1100 · Accounts Receivable		4100 · Member Contributions-Rural	110,000.00
Invoice	07/07/2022	2022-53	University of California Davis		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	40,000.00
Invoice	07/07/2022	2022-54	California American Water Company		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	5,000.00
Invoice	07/07/2022	2022-55	Colusa Drain Mutual Water Comany		1100 · Accounts Receivable		-SPLIT-	5,000.00
Invoice	07/07/2022	2022-56	Yolo County Farm Bureau		1100 · Accounts Receivable		4200 · Member Contributions-Affiliates	10,000.00
Payment	07/14/2022	20919	Reclamation District 999		1200 · Undeposited Funds	X	1100 · Accounts Receivable	12,625.00
Payment	07/14/2022	4158	Colusa Drain Mutual Water Comany		1200 · Undeposited Funds	X	1100 · Accounts Receivable	5,000.00
Payment	07/15/2022	99619	Dunnigan Water District		1200 · Undeposited Funds	X	1100 · Accounts Receivable	5,350.00
<b>Jul 1 - 16, 22</b>								

## Yolo Subbasin Groundwater Agency Open Invoices As of July 16, 2022

Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
<b>California American Water Company</b>								
Invoice	07/07/2022	2022-54		California American Water Company	Net 30	08/06/2022		5,000.00
Total California American Water Company								5,000.00
<b>City of Davis</b>								
Invoice	07/07/2022	2022-33		City of Davis	Net 30	08/06/2022		40,000.00
Total City of Davis								40,000.00
<b>City of West Sacramento</b>								
Invoice	07/07/2022	2022-34		City of West Sacramento	Net 30	08/06/2022		40,000.00
Total City of West Sacramento								40,000.00
<b>City of Winters</b>								
Invoice	07/07/2022	2022-31		City of Winters	Net 30	08/06/2022		20,000.00
Total City of Winters								20,000.00
<b>City of Woodland</b>								
Invoice	07/07/2022	2022-35		City of Woodland	Net 30	08/06/2022		40,000.00
Total City of Woodland								40,000.00
<b>County of Yolo</b>								
Invoice	07/07/2022	2022-51		County of Yolo	Net 30	08/06/2022		40,000.00
Total County of Yolo								40,000.00
<b>Esparto Community Service District</b>								
Invoice	07/07/2022	2022-37		Esparto Community Service District	Net 30	08/06/2022		5,000.00
Total Esparto Community Service District								5,000.00
<b>Madison Community Service District</b>								
Invoice	07/07/2022	2022-38		Madison Community Service District	Net 30	08/06/2022		5,000.00
Total Madison Community Service District								5,000.00
<b>Reclamation District 108</b>								
Invoice	07/07/2022	2022-39		Reclamation District 108	Net 30	08/06/2022		21,600.00
Total Reclamation District 108								21,600.00
<b>Reclamation District 150</b>								
Invoice	07/07/2022	2022-40		Reclamation District 150	Net 30	08/06/2022		2,146.50
Total Reclamation District 150								2,146.50
<b>Reclamation District 1600</b>								
Invoice	07/07/2022	2022-47		Reclamation District 1600	Net 30	08/06/2022		3,462.00

## Yolo Subbasin Groundwater Agency Open Invoices As of July 16, 2022

Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
Total Reclamation District 1600								3,462.00
<b>Reclamation District 2035</b>								
Invoice	07/07/2022	2022-48		Reclamation District 2035	Net 30	08/06/2022		19,000.00
Total Reclamation District 2035								19,000.00
<b>Reclamation District 307</b>								
Invoice	07/07/2022	2022-41		Reclamation District 307	Net 30	08/06/2022		2,970.50
Total Reclamation District 307								2,970.50
<b>Reclamation District 537</b>								
Invoice	07/07/2022	2022-42		Reclamation District 537	Net 30	08/06/2022		3,038.50
Total Reclamation District 537								3,038.50
<b>Reclamation District 730</b>								
Invoice	07/07/2022	2022-43		Reclamation District 730	Net 30	08/06/2022		2,249.00
Total Reclamation District 730								2,249.00
<b>Reclamation District 765</b>								
Invoice	07/25/2021	2021-18		Reclamation District 765	Net 30	08/24/2021	326	700.00
Invoice	07/07/2022	2022-44		Reclamation District 765	Net 30	08/06/2022		700.00
Total Reclamation District 765								1,400.00
<b>Reclamation District 787</b>								
Invoice	07/07/2022	2022-45		Reclamation District 787	Net 30	08/06/2022		14,700.00
Total Reclamation District 787								14,700.00
<b>Rumsey Water Users Association</b>								
Invoice	07/07/2022	2022-49		Rumsey Water Users Association	Net 30	08/06/2022		170.00
Total Rumsey Water Users Association								170.00
<b>University of California Davis</b>								
Invoice	07/07/2022	2022-53		University of California Davis	Net 30	08/06/2022		40,000.00
Total University of California Davis								40,000.00
<b>YCFC&amp;WCD</b>								
Invoice	07/07/2022	2022-52		YCFC&WCD	Net 30	08/06/2022		110,000.00
Total YCFC&WCD								110,000.00
<b>Yocha Dehe Wintun Nation</b>								
Invoice	07/07/2022	2022-50		Yocha Dehe Wintun Nation	Net 30	08/06/2022		10,000.00
Total Yocha Dehe Wintun Nation								10,000.00

**Yolo Subbasin Groundwater Agency**  
**Open Invoices**  
As of July 16, 2022

Type	Date	Num	P. O. #	Name	Terms	Due Date	Aging	Open Balance
<b>Yolo County Farm Bureau</b>								
Invoice	07/07/2022	2022-56		Yolo County Farm Bureau	Net 30	08/06/2022		10,000.00
Total Yolo County Farm Bureau								10,000.00
<b>TOTAL</b>								<b>435,736.50</b>

## Yolo Subbasin Groundwater Agency Upcoming Cash Requirements

	Type	Date	Num	Name	As of July 16, 2022	Memo	Due Date	Aging	Open Balance
<b>Current</b>									
	Bill	06/30/2022	2022.0705	Yolo County Flood Control & WCD	YCFWCWD Expenses 4/1/22-6/30/22		07/30/2022		70,820.57
	Bill	06/30/2022	YSGA Expenses	Yolo County Flood Control & WCD	Expenses to 06/30/2022		07/30/2022		614.94
	Bill	06/30/2022	2474	LedgerPro Bookkeeping	June Bookkeeping Services		07/30/2022		225.00
	Bill	06/22/2022	574570	Downey Brand LLP	Servces through May 31, 2022		08/15/2022		1,482.00
	Bill	06/30/2022	575180	Downey Brand LLP	Servces through June 30, 2022		08/15/2022		1,879.50
Total Current									<u>75,022.01</u>
<b>1 - 30</b>									
	Bill	06/17/2022	112218	Richardson & Company LLP	Audit services 06/30/21 FYE		06/17/2022	13	7,000.00
	Bill	06/24/2022	58025	RDM Audio Visual Rentals	PA System Rental SGMA Meeting 6-28 YC Fairgrou		06/28/2022	2	735.00
Total 1 - 30									<u>7,735.00</u>
<b>31 - 60</b>									
Total 31 - 60									
<b>61 - 90</b>									
Total 61 - 90									
<b>&gt; 90</b>									
Total > 90									
<b>TOTAL</b>									<u><u>82,757.01</u></u>

Current Cash Balance {Checking & Savings}	30,570.28
Ending Cash Balance After Paying All Bills	<b>(52,186.73)</b>
Desired Reserve in Checking/Savings	30,000.00
<b>Ending Cash Reserve or (Transfer Needed)</b>	<b>(82,186.73)</b>