



YOLO SUBBASIN GROUNDWATER AGENCY
MINUTES OF EXECUTIVE COMMITTEE (EC) MEETING

June 16, 2026 11:00 a.m. – 12:15 p.m.

Hosted at YCFC&WCD Headquarters
34274 State Highway 16, Woodland

ATTENDANCE

Committee Members Present: Dave Schaad, Carol Scianna, Lee Smith, Courtney Doss

Staff Present: Kristin Sicke, Erik Cadaret, Nathan Fisher, Sarah Leicht

AGENDA

1. **Call to Order:** Meeting was called to order by Carol Scianna at 11:01 am.
2. **Adding Items to the Posted Agenda:** Nothing to report.
3. **Public Comment:** Nothing to report.
4. **Administrative Items (Sicke):**
 - a) Approve May 11, 2026 Meeting Minutes
 - b) Yolo County LAFCo Draft Municipal Service Review: Kristin provided a copy of the draft review to the Committee. She stated that she spoke to LAFCo about YSGA's participation in IRWM. The review recommends recent audits be posted to the YSGA website; Kristin stated the audits will be posted as they become available.
 - c) Review Financials: 5/7 – 6/10/26: The Committee discussed the difference between budget vs actual on the budget reconciliation report. A budget amendment was recommended for FY 25/26 to correct the issues caused by delay in grant reimbursements and the extension in the grant funding schedule and availability.
 - d) Approve Payments: Payments were provided with the agenda packet.
 - e) Discuss Request for Amendment of Professional Services Agreement with INTERA: Erik Cadaret reviewed the status of INTERA's professional services for completing the YSGA's 2027 Periodic Evaluation. Cadaret requested that the Executive Committee consider recommending a budget amendment and contract extension not to exceed \$30,000 for completing the work.
The Executive Committee considered entering into the amended contract in the amount up to \$30,000, subject to the full Board's approval at the July 21 Board meeting.

Director Schaad moved to approve items a) and d) as presented, seconded by Director Smith and approved unanimously.

Item e): The Executive Committee recommended entering into the amended contract in the amount up to \$30,000, utilizing general funds, subject to the full Board's approval in July. The recommendation was moved by Director Smith, seconded by Director Doss, and approved unanimously.

5. YSGA Fee Administration

Kristin provided updates on progress towards implementing the fee. The Committee discussed how to address the motion made at the May Board of Directors meeting to return with an investigation of fee revisions for the Clarksburg area and rangeland within one year. Director Smith suggested first estimating the potential impact on the remaining Tier 2 Ag fees if rangeland and Clarksburg fees decrease. The Committee requested that Catherine return with an initial proposal and analysis of the impact of fee changes in November. Director Schaad requested a summary of the motion and proposed next steps at the July Board of Directors meeting to ensure that the Board’s intention was captured accurately.

6. Update on Request for Qualifications and New Positions

Erik provided an update on RFQ responses and new positions. Several applications have been submitted for the outreach position.

7. Update on Yolo County Urgency Ordinance – Letter to Yolo County Board of Supervisors

The Committee discussed how to best communicate with the County Board of Supervisors.

8. Next Executive Committee Meeting Date: July 8, 2026 at 12pm.

9. Adjourned at 12:18 pm.

Respectfully submitted,



Kristin Sicke
Executive Officer, Board Secretary