

Yolo Subbasin Groundwater Agency

34274 State Highway 16, Woodland, CA 95695

(530) 662-3211

YSGA Executive Committee

November 8, 2021, 12:15 p.m. – 1:00 p.m.

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to [AB 361 \(Government Code section 54953\(e\)\)](#).

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AGENDA

1. **Call to Order**
2. **Approve Agenda and Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the YSGA's jurisdiction.
4. **Administrative Items** (Sicke)
 - a) [Approve October 18, 2021 meeting minutes](#), page 3
 - b) [Review financials: FY 2021-2022: October 2021](#), pages 4-10
 - c) Payments to approve*
5. **Update on YSGA GSP Activities** discussion item (Sicke)
 - a) GSP Development Update
 - Yolo Subbasin GSP Comments Received
 - Ad-Hoc Drought Contingency Planning Committee Meeting
 - Yolo Subbasin GSP Preface and Adoption Process
7. **Other Updates & Future Executive Committee Agenda Items**
8. **Next Executive Committee Meeting Date:** December ____, 2021; via GoToMeeting
9. **Adjourn**

I declare under penalty of perjury that the foregoing agenda for this meeting of the Executive Committee for the Yolo Subbasin Groundwater Agency was posted by November 4, 2021 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Kristin Sicke
Executive Officer

* PAYMENTS:
ACWA Insurance Liability Program 10/1/2021-2022 Policy Year: \$1,969
Downey Brand Invoice #566207: September 2021 Legal Services \$2,300
GEI Invoice #3097486: September 2021 Professional Services (Develop Yolo Subbasin GSP): \$3,468
LedgerPro Bookkeeping Invoice #2358: October 2021 Bookkeeping Services: \$210
YCFC&WCD October Expenses Reimbursement for Postage Meter and Copies: \$59.73

MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
October 18, 2021, 12:15-1:00 pm
Teleconferenced GoToMeeting

Present: Roger Cornwell, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Sarah Leicht, Elisa Sabatini (*item 5-end*)
Absent: Jesse Loren

1. **Call to Order:** Meeting was called to order by Roger Cornwell, Chair at 12:16 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Lynnel Pollock motioned to approve the agenda. Kurt Balasek seconded the motion that was unanimously approved.
3. **Public Comment:** No comments.
4. **Administrative Items (Sicke):**
 - a) September 8, 2021 meeting minutes were approved.
 - b) Reviewed financials: FYE 2021 and FY2021-22: September 2021: Financials were provided with the agenda packet.
 - c) Payments to approve: Payments were provided with the agenda packet.
Kurt Balasek moved to approve the payments which was seconded by Lynnel Pollock and unanimously approved.
5. **Update on YSGA GSP Activities (Sicke):**
 - a) GSP Development Update: Kristin gave a brief update on the accomplishments to-date.
 - Hungry Hollow Area Community Groundwater Meeting Report: The YSGA had an introductory meeting with concerned Hungry Hollow residents. They are looking for a moratorium on development of new irrigated lands and have submitted a letter to the County Board of Supervisors to that effect.
 - NMFS and Groundwater Leadership Forum Comments: NMFS has submitted a comment letter on the Draft GSP, and comments are expected from the Groundwater Leadership Forum.
 - Ad-Hoc Drought Contingency Planning Committee: The newly formed committee will meet the first week of November to discuss the YSGA's involvement in drought mitigation efforts.
 - Draft Yolo Subbasin GSP – Posted to the Website (comments will be received until October 27, 2021)
 - Interbasin Coordination Efforts: A recent meeting with Sutter Subbasin provided an opportunity for coordination and information sharing.
 - The Committee discussed the newly developed YSGA logo.
6. **Other Updates & Future Executive Committee Agenda Items:** No additional items.
7. **Next Executive Committee Meeting Date:** The next Executive Committee meeting will occur on November 8, 2021, via GoToMeeting.
8. **Adjourned** at 12:44 pm.

Respectfully submitted,

Kristin Sicke
Executive Officer

Yolo Subbasin Groundwater Agency

Balance Sheet

11/03/21

As of November 3, 2021

Accrual Basis

	<u>Nov 3, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · 1st Northern-Checking	43,604.75
1010 · 1st Northern-Savings	5,662.93
1020 · Yolo County Treasury	1,007,747.55
Total Checking/Savings	<u>1,057,015.23</u>
Accounts Receivable	
1100 · Accounts Receivable	88,738.50
Total Accounts Receivable	<u>88,738.50</u>
Other Current Assets	
1150 · Prepaid Insurance	492.25
Total Other Current Assets	<u>492.25</u>
Total Current Assets	<u>1,146,245.98</u>
TOTAL ASSETS	<u>1,146,245.98</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	2,569.73
Total Accounts Payable	<u>2,569.73</u>
Total Current Liabilities	<u>2,569.73</u>
Total Liabilities	2,569.73
Equity	
3000 · Unassigned Fund Balance	-24,000.00
3300 · Assigned Fund Balance	24,000.00
3200 · Retained Earnings	791,447.40
Net Income	352,228.85
Total Equity	<u>1,143,676.25</u>
TOTAL LIABILITIES & EQUITY	<u>1,146,245.98</u>

Yolo Subbasin Groundwater Agency

Budget vs Actual

July 1 through November 3, 2021

	Jul 1 - Nov 3, 21	Budget	% of Budget
Income			
4000 · Member Contributions-Municipal	160,000.00	160,000.00	100.0%
4100 · Member Contributions-Rural	235,037.25	257,842.00	91.2%
4200 · Member Contributions-Affiliates	60,000.00	65,000.00	92.3%
4400 · Interest Income	0.14	5,000.00	0.0%
Total Income	455,037.39	487,842.00	93.3%
Expense			
5100 · Bank & Other Fees	0.00	500.00	0.0%
5200 · Copies	145.45	0.00	100.0%
5300 · Insurance-General & Auto	1,969.00	2,000.00	98.5%
5500 · Membership Dues	0.00	3,000.00	0.0%
5800 · Postage	109.51	0.00	100.0%
7100 · Project Mgmt-SGMA Implementatio	64,620.58	250,000.00	25.8%
7125 · Buckeye Creek Recharge Project	0.00	1,000.00	0.0%
7200 · Consultant Services	1,505.00	20,000.00	7.5%
7300 · Legal Services	4,010.00	20,000.00	20.1%
7350 · Audit Services - Financial	0.00	8,500.00	0.0%
7400 · GSP - Related Consultant Costs	30,449.00	60,000.00	50.7%
7500 · GW Monitoring-Real-time Sensors	0.00	40,000.00	0.0%
7600 · YC Groundwater Monitor Program	0.00	42,064.00	0.0%
Total Expense	102,808.54	447,064.00	23.0%
Net Income	352,228.85	40,778.00	863.8%

Yolo Subbasin Groundwater Agency
Statement of Cash Flows
July 1 through November 3, 2021

	<u>Jul 1 - Nov 3, 21</u>
OPERATING ACTIVITIES	
Net Income	352,228.85
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 · Accounts Receivable	-88,738.50
2000 · Accounts Payable	-87,175.79
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Net cash provided by Operating Activities	176,314.56
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Net cash increase for period	176,314.56
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Cash at beginning of period	880,700.67
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Cash at end of period	<u><u>1,057,015.23</u></u>

1:52 PM

11/03/21

Accrual Basis

Yolo Subbasin Groundwater Agency
Profit & Loss
 July 1 through November 3, 2021

	<u>Jul 21</u>	<u>Aug 21</u>	<u>Sep 21</u>	<u>Oct 21</u>	<u>Nov 1 - 3, 21</u>	<u>TOTAL</u>
Income						
4000 · Member Contributions-Municipal	160,000.00	0.00	0.00	0.00	0.00	160,000.00
4100 · Member Contributions-Rural	235,037.25	0.00	0.00	0.00	0.00	235,037.25
4200 · Member Contributions-Affiliates	60,000.00	0.00	0.00	0.00	0.00	60,000.00
4400 · Interest Income	0.00	0.00	0.14	0.00	0.00	0.14
Total Income	<u>455,037.25</u>	<u>0.00</u>	<u>0.14</u>	<u>0.00</u>	<u>0.00</u>	<u>455,037.39</u>
Expense						
5200 · Copies	0.00	0.00	0.00	145.45	0.00	145.45
5300 · Insurance-General & Auto	492.25	0.00	0.00	1,476.75	0.00	1,969.00
5800 · Postage	0.00	28.48	0.00	81.03	0.00	109.51
7100 · Project Mgmt-SGMA Implementatio	0.00	0.00	0.00	64,620.58	0.00	64,620.58
7200 · Consultant Services	910.00	210.00	175.00	210.00	0.00	1,505.00
7300 · Legal Services	0.00	0.00	1,710.00	2,300.00	0.00	4,010.00
7400 · GSP - Related Consultant Costs	0.00	6,531.00	20,450.00	3,468.00	0.00	30,449.00
Total Expense	<u>1,402.25</u>	<u>6,769.48</u>	<u>22,335.00</u>	<u>72,301.81</u>	<u>0.00</u>	<u>102,808.54</u>
Net Income	<u>453,635.00</u>	<u>-6,769.48</u>	<u>-22,334.86</u>	<u>-72,301.81</u>	<u>0.00</u>	<u>352,228.85</u>

Yolo Subbasin Groundwater Agency
A/P Aging Summary
As of November 3, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Downey Brand LLP	2,300.00	0.00	0.00	0.00	0.00	2,300.00
LedgerPro Bookkeeping	210.00	0.00	0.00	0.00	0.00	210.00
Yolo County Flood Control & WCD	59.73	0.00	0.00	0.00	0.00	59.73
TOTAL	<u>2,569.73</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,569.73</u>

**Yolo Subbasin Groundwater Agency
Transaction List by Date
October 15 through November 3, 2021**

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
Oct 15 - Nov 3, 21								
Transfer	10/20/2021			Funds Transfer	1020 · Yolo County Treasury	X	1000 · 1st Northern-Checking	-73,000.00
Payment	10/21/2021	11963	Reclamation District 2035		1200 · Undeposited Funds	X	1100 · Accounts Receivable	19,000.00
Deposit	10/21/2021			Deposit	1000 · 1st Northern-Checking	X	1200 · Undeposited Funds	19,000.00
Bill Pmt -Check	10/22/2021	191	ACWA/JPIA	FY2020-21 policy: period 10/1/21 to 10/1/22 Auto & Gene...	1000 · 1st Northern-Checking		2000 · Accounts Payable	-1,969.00
Bill Pmt -Check	10/22/2021	192	Downey Brand LLP	Services through August 31, 2021	1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-1,026.00
Bill Pmt -Check	10/22/2021	193	GEI Consultants, Inc.	Services Rendered 8/28/21 - 09/24/21	1000 · 1st Northern-Checking		2000 · Accounts Payable	-3,468.00
Bill Pmt -Check	10/22/2021	194	LedgerPro Bookkeeping	September Bookkeeping Services	1000 · 1st Northern-Checking		2000 · Accounts Payable	-175.00
Bill Pmt -Check	10/22/2021	195	Stockholm Environment Institute	Costs for Period June 28 to Sep 5, 2021	1000 · 1st Northern-Checking		2000 · Accounts Payable	-1,570.00
Bill Pmt -Check	10/22/2021	196	Yolo County Flood Control & WCD		1000 · 1st Northern-Checking	X	2000 · Accounts Payable	-64,787.33
Bill	10/28/2021	566207	Downey Brand LLP	Services through September 30	2000 · Accounts Payable		7300 · Legal Services	-2,300.00
Bill	10/31/2021	YSGA Expenses	Yolo County Flood Control & WCD		2000 · Accounts Payable		-SPLIT-	-59.73
Bill	10/31/2021	2358	LedgerPro Bookkeeping	October Services	2000 · Accounts Payable		7200 · Consultant Services	-210.00
Oct 15 - Nov 3, 21								

Yolo Subbasin Groundwater Agency Open Invoices As of November 3, 2021

Type	Date	Num	P. O. #	Terms	Due Date	Aging	Open Balance
California American Water Company							
Invoice	07/25/2021	2021-14		Net 30	08/24/2021	71	5,000.00
Total California American Water Company							5,000.00
County of Yolo							
Invoice	07/25/2021	2021-2		Net 30	08/24/2021	71	40,000.00
Total County of Yolo							40,000.00
Reclamation District 537							
Invoice	07/25/2021	2021-16		Net 30	08/24/2021	71	3,038.50
Total Reclamation District 537							3,038.50
Reclamation District 765							
Invoice	07/25/2021	2021-18		Net 30	08/24/2021	71	700.00
Total Reclamation District 765							700.00
University of California Davis							
Invoice	07/25/2021	2021-12		Net 30	08/24/2021	71	40,000.00
Total University of California Davis							40,000.00
TOTAL							88,738.50