

**MINUTES of Executive Committee (EC) Meeting  
Yolo Subbasin Groundwater Agency (YSGA)  
February 27, 2019, 12:30 – 1:00 pm**

**Present:** Roger Cornwell, Tim O’Halloran, Jesse Loren, Kurt Balasek, Lynnel Pollock, Kristin Sicke,  
Donna Gentile

**Absent:** Elisa Sabatini

1. **CALL TO ORDER** at 12:55 pm by Chair Roger Cornwell.
2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA** – Tim motioned to approve the agenda and Lynnel seconded the motion and was unanimously approved.
3. **PUBLIC FORUM** – No public attendees.
4. **ADMINISTRATIVE ITEMS** (Donna Gentile)
  - a) Approve December 11, 2018 meeting minutes: Motion to approve the minutes by Tim, seconded by Kurt and was unanimously approved.
  - b) Review financials FY2018-19, December 2018 – January 2019: Donna informed the FY2018-19 budget will need to be amended in March to add a line item for the audit expense (+\$8,900).
  - c) Review FY2017-18 Financial Statement Audit (draft): Donna presented the draft audit report for EC review. Richardson & Co. was very thorough while conducting the audit. She reviewed their policy and procedures recommendations. They also recommended a change to the WRA’s administrative services agreement to include a clause similar to the YCFC&WCD’s agreement to reimburse “actual expenses up to a limit”. The agreement as currently written indicates a flat amount of \$120,000 will be paid by the YSGA, which creates a contractual liability. The WRA agreement could be revised during the next budget approval process in June 2019. Motion to accept audit report by Jesse, seconded by Kurt and was unanimously approved.
  - d) Payment to approve: Motion to approve all payments by Lynnel, seconded by Jesse and was unanimously approved.
5. **UPDATE ON YSGA ACTIVITIES** (Tim O’Halloran)
  - a) Groundwater Sustainability Plan (GSP) Development Update: Not discussed.
  - b) Discuss draft agenda for March 18, 2019 Board meeting: Agenda items discussed were:
    - Presentation: FY2017-18 Audit Report, Richardson & Company
    - Discussion: Integration of WRA and YSGA agencies
    - Establish Subcommittee for Reconsideration of Voting Structure and Dues Allocation
    - GSP Development Progress Report
    - Presentation: The Nature Conservancy (if time allows)

As discussed in the prior WRA EC meeting, the EC will determine whether they can hold a joint March meeting of both agencies from 3 to 5 pm. Tim will consult with Kevin O’Brien regarding legal logistics of a joint meeting (possible special EC meeting before 3/15 to discuss).

Kristin summarized the fee structure for the Reclamation District (RD)’s joining the YSGA after the revised Basin Boundary Modifications and potential back payment of dues to support the work already completed. The RD 307 will have to decide in March whether to join the YSGA or become an independent Groundwater Sustainability Agency. Kristin explained the intricacies of RD 307 funding the YSGA dues.

6. **OTHER UPDATES & FUTURE EC AGENDA ITEMS:** Nothing additional discussed.

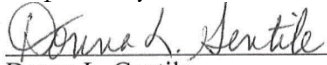
*Future agenda item suggestions:*

- Executive Committee Agenda: Prop 218 and long-range funding for the YSGA (Pollock)

7. **NEXT EC MEETING DATE:** April 3, 2019, 12:30 pm to 1:00 pm

8. **ADJOURN:** Meeting adjourned at 1:30 pm

Respectfully submitted,



Donna L. Gentile

Board Secretary & Administrative Coordinator