

# Yolo Subbasin Groundwater Agency Board of Directors' Meeting Minutes

Monday, April 22, 2019, 3:30 p.m.

Woodland Community and Senior Center, 2001 East Street, Woodland, CA 95776

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- 1. CALL TO ORDER and DETERMINATION OF QUORUM:** Meeting called to order at 3:40 p.m. by Roger Cornwell, Chair.

Tim O'Halloran conducted a roll call and determined a quorum was present.

The following Board members and (alternates) were in attendance:

California American Water, Dunnigan: Evan Jacobs  
City of West Sacramento: Martha Guerrero, (Denix Anbiah)  
City of Winters: Jesse Loren, Vice-Chair  
City of Woodland: Xóchitl Rodriguez  
Colusa Drain Mutual Water Company (CDMWC): Lynnel Pollock  
Dunnigan Water District; George Burger  
Esparto Community Service District (CSD): Charlie Schauup  
Madison CSD: Leo Refsland  
Reclamation District (RD)108: (Bill Vanderwaal)  
RD 537: Tom Ramos  
RD 765: David Dickson  
RD 787: Roger Cornwell, Board Chair, (Dominic Bruno)  
RD 827: Dan Ramos  
RD 1600: Michele Clark  
RD 2035: (Mike Hall)  
University of California Davis (UCD): Camille Kirk  
Yocha Dehe Wintun Nation: Emily Drewek  
Yolo County Farm Bureau (YCFB): Stan Lester  
Yolo County Flood Control & Water Conservation District (YCFC&WCD): Tom Barth (Tim O'Halloran, Executive Officer)

*Absent:* City of Davis, County of Yolo, RD 730, RD 785, Ann Brice/Environmental Representative

- 2. APPROVE AGENDA:** The Board approved the April 22, 2019 agenda as posted. Motioned by City of Winters to approve the agenda, seconded by UC Davis and unanimously approved.  
*Absent:* City of Davis, County of Yolo, RD 730, RD 785, Ann Brice/Environmental Representative
- 3. PUBLIC FORUM:** No comments from the public.
- 4. REPORT OF THE CHAIR and EXECUTIVE OFFICER:** Chair Cornwell did not have a report. Executive Officer, Tim O'Halloran highlighted several activities in his written report included with the agenda and summarized current water conditions.
- 5. CONSENT ITEMS:**
  - Approved January 14, 2019 Board of Directors meeting minutes
  - Approved Fiscal Year 2018-2019 Budget Amendment: Added Audit Expense line item
  - Received Fiscal Year End 2018-2019 Financial Statements: December 2018 – March 2019

Motioned by the City of Woodland to approve all consent items, seconded by City of Winters and unanimously approved.

Absent: City of Davis, County of Yolo, RD 730, RD 785, Ann Brice/Environmental Representative

- 6. CONSIDERATION: REVIEW OF FISCAL YEAR 2017-2018 INDEPENDENT FINANCIAL AUDIT**, Brian Nash, Richardson & Company, LLP, reviewed the fiscal year ending June 30, 2018 audit. The audit was performed later than usual due to the YSGA’s late fall bidding process. He informed that the Fiscal Year June 30, 2019 audit will happen within a more normal timeframe of early August with a presentation possible at the September Board meeting. The complete audit report was made available at the meeting and on the YSGA’s website. Brian explained that the YSGA management is responsible for providing the financial statements and Richardson & Co. is responsible for providing their opinion based on their audit of the financials. He disclosed their audit resulted in a clean opinion. Since this is a new agency and the first audit conducted, he reviewed the format and fund types used that were similar to other groundwater agencies. Brian discussed the audited financial statements and footnotes in an on-screen presentation. He reviewed the audit adjustments made and stated that the books were very clean.

He also reviewed the comments and recommendations in their Management Letter, which were:

- Controls in place are adequate. No changes recommended
- Recommend documenting policies (reference member agency policies)
- Recommend documenting procedures for operational functions performed as a contingency backup plan for the Administrative Coordinator
- Consider re-visiting WRA service agreement to change the “flat fee” language cited to “reimbursed for services provided”. The WRA did not utilize the full amount of the agreement, which creates a liability under the “flat fee” language.

Chair Cornwell opened the floor for Board discussion. The Board did not have any questions or comments on the audited financial statements ending 6/30/18. The audit was accepted and filed.

Chair Cornwell asked Kevin O’Brien to comment on the Executive Committee (EC)’s query whether the YSGA could change from an annual to a 2-year audit cycle. The JPA agreement states an annual audit. Kevin will research whether it is permissible for the YSGA to change to a 2-year audit. The agreement would need to be modified. Tim O’Halloran reminded that the contract with Richardson & Co. is for an annual audit for a 3-year time period. If it is permissible and the YSGA wants to change to a 2-year audit cycle, we would either wait for the current contract to end or re-negotiate the contract. Brian informed that it is permissible for Special Districts to do multiple year audits per the State Audit Guidelines, but the County’s permission is required to make this change. A Board member inquired whether changing the audit cycle would impact the YSGA’s ability to apply for grants. Chair Cornwell reported that this was discussed at the EC and was not deemed to be an issue. Tim stated that guidelines are grant specific, but it would likely not matter for most grants.

**7. UPDATE ON WATER LEGISLATION, REGULATORY & DELTA ISSUES,**

Adam Robin, Legislative Affairs Director, Northern California Water Association, gave an update on pertinent legislative and regulatory issues related to water and groundwater. Adam discussed the following budget change proposals:

State Budget – Budget Change Proposals

The legislature is in the process of developing the FY2019-2020 State budget and activity will wrap up by June 15. The

Governor will release his revised budget in early May.

- \$70 million for Voluntary Agreements in Proposition 68:  
[https://esd.dof.ca.gov/Documents/bcp/1920/FY1920\\_ORG0540\\_BCP2935.pdf](https://esd.dof.ca.gov/Documents/bcp/1920/FY1920_ORG0540_BCP2935.pdf)
- \$92 million for multi-benefit flood projects:  
[https://esd.dof.ca.gov/Documents/bcp/1920/FY1920\\_ORG3860\\_BCP2623.pdf](https://esd.dof.ca.gov/Documents/bcp/1920/FY1920_ORG3860_BCP2623.pdf)
- \$2.2 million for CASGEM: [https://esd.dof.ca.gov/Documents/bcp/1920/FY1920\\_ORG3860\\_BCP2622.pdf](https://esd.dof.ca.gov/Documents/bcp/1920/FY1920_ORG3860_BCP2622.pdf)

#### NCWA Supports Comprehensive Drinking Water Solutions

- SB 414 (Caballero) – Small Water System Authorities Act
- SB 669 (Caballero) – Safe Drinking Water Trust

#### NCWA Opposes Water Tax on Residential Connections

- AB 217/SB 200
- Trailer Bill:  
[http://www.dof.ca.gov/Budget/Trailer\\_Bill\\_Language/documents/SafeandAffordableDrinkingWaterandExideCleanup.pdf](http://www.dof.ca.gov/Budget/Trailer_Bill_Language/documents/SafeandAffordableDrinkingWaterandExideCleanup.pdf)

#### Enhancing Opportunities for Groundwater Recharge Statewide

- AB 658 (Garcia) - Water rights: water management: 5-year temporary permit for groundwater recharge opportunities
- AB 441 (Eggman): Groundwater recharge as beneficial use

- 8. CONSIDERATION: APPROVE NEW YSGA JPA MEMBERS**, Tim O’Halloran acknowledged the time and energy of all three Reclamation Districts (RD) to coordinate with YSGA staff in preparation for joining the YSGA. Kristin Sicke summarized the process of incorporating the Clarksburg area RDs into the Yolo Subbasin and modifying the subbasin boundaries. Tim outlined the next steps of the membership process and invited any comments or questions from the RD representatives present. Each RD will need to sign the JPA Agreement to complete the membership process.

Motioned by the RD 537 to approve new YSGA JPA members: RD150, RD 307 and RD 999, seconded by Madison CSD and unanimously approved.

Absent: City of Davis, County of Yolo, RD 730, RD 785, Ann Brice/Environmental Representative

- 9. CONSIDERATION: POSTPONE CONSIDERATION OF VOTING STRUCTURE AND EXPENSE ALLOCATION (2-Year Reopener; Agreement Article 5.11)**, Tim O’Halloran introduced the discussion of proposing to postpone the 2-year reopener decision, which was discussed at the April 3<sup>rd</sup> Working Group meeting. It was proposed to postpone consideration of voting structure and expense allocation until the GSP is completed. Clarification was requested on the “date” of the GSP completion (~1 to 1 ½ years). Is that when the GSP is submitted to the State or approved by the State? It was requested that Kevin O’Brien suggest more specific language for clarification to be added to the motion. This action does not require modification to the JPA Agreement per legal counsel.

Motioned by the YCFB to postpone consideration of voting structure and expense allocation until the GSP is completed and submitted to the California Department of Water Resources, seconded by YCFB&WCD and unanimously approved.

Absent: City of Davis, County of Yolo, RD 730, RD 785, Ann Brice/Environmental Representative

- 10. CONSIDERATION: FORMALIZE TECHNICAL WORKING GROUP SUBCOMMITTEE**, Tim O’Halloran provide background information on the creation of the working group subcommittee and purpose for formalizing it as a Technical Working Group to further develop and implement the GSP. This Working Group will need to be compliant with the Brown Act. It will primarily function as an advisory subcommittee to the YSGA Board.

Motioned by UC Davis to approve establishing the Technical Working Group Subcommittee comprised of the Executive Officer and key technical staff from each member agency and affiliated party. The Working Group will conduct itself generally by consensus, but in the case of a recorded vote, voting will be similar to Article 4.6 of the YSGA JPA. Motion was seconded by City of Winters and unanimously approved.

*Absent:* City of Davis, County of Yolo, RD 730, RD 785, Ann Brice/Environmental Representative

**11. UPDATE ON GROUNDWATER SUSTAINABILITY PLAN (GSP) DEVELOPMENT,**

- a. Groundwater Monitoring Program: Max Stevenson, YCFC&WCD, is the project manager over the Groundwater Monitoring Program and groundwater database. Max gave a historical overview of the groundwater monitoring program's origin. He detailed the development of a complete groundwater monitoring plan as part of the GSP. Max's PowerPoint presentation can be viewed at: <https://yologroundwater.org/index.php/ysga-board-meetings/>

**12. MEMBERS' REPORTS and FUTURE AGENDA ITEMS** – YSGA Members were invited to briefly report on current issues and recommended topics for future YSGA Board of Directors meetings.

- a. "White" Area Annexation
- b. White Paper on Areas of Special Concern

**13. NEXT MEETING** – Monday, June 17, 2019. The intention is to hold one meeting combining both agendas for the Water Resources Association of Yolo County and the YSGA from 3:00 to 5:00 p.m.

**14. ADJOURNMENT** – Chair Cornwell adjourned the meeting at 4:50 p.m.

Respectfully submitted,



Donna L. Gentile  
Board Secretary & Administrative Coordinator