

MINUTES of Executive Committee (EC) Meeting
Yolo Subbasin Groundwater Agency (YSGA)
March 9, 2020, 12:30 – 1:00 pm
Yolo County Flood Control & WCD, 34274 State Highway 16, Woodland

Present: Roger Cornwell, Tim O'Halloran, Kurt Balasek, Donna Gentile, Kristin Sicke, Max Stevenson, Elisa Sabatini

Absent: Jesse Loren, Lynnel Pollock

1. **CALL TO ORDER** at 12:20 pm by Chair Roger Cornwell.
2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA** – Kurt motioned to approve the agenda. Tim seconded the motion that passed unanimously.
3. **PUBLIC FORUM** – No comments.
4. **ADMINISTRATIVE ITEMS** (Donna Gentile)
 - a) *February 18, 2020 meeting minutes approved.*
 - b) *Reviewed financials FY2019-2020: December 2019-February 2020:* The EC reviewed the financials. Donna informed all member agencies have paid their FY2019-2020 dues. There is a new representative on the YSGA Board for RD 2035. Several new Board members will need to be sworn into office at the next regular Board meeting. Kristin will distribute new Board Member welcome packets to those individuals.

There are currently two outstanding payables pending that will require a funds transfer from the Yolo County Treasury. Those payables are the WRA's administrative services invoice for January February and the YCFC&WCD invoice for the Yolo County Groundwater Monitoring Program. Donna has prepared a withdrawal request for \$110,000 from the YSGA's County Treasury account for Tim to sign that she will email to the County today. These funds will be transferred into the YSGA First Northern Bank checking account within about 7 days.

- c) *Payments to approve:* All payments were approved.

Tim motioned to approve Administrative Items a – c. Kurt seconded the motion that passed unanimously.

5. **UPDATE ON YSGA ACTIVITIES** (Tim O'Halloran/Kristin Sicke) –Tim is recommending that the Executive Officer position be re-assigned to Kristin. The Board will need to vote on this change of leadership at the March meeting. Kristin gave updates on the following:
 - a) *Groundwater Sustainability Plan (GSP) Development Update:* Kristin informed that the YSGA received a draft proposal from GEI Consultants to potentially write the entire Sustainable Groundwater Plan (GSP) that is pending negotiation. The EC discussed protocols for receiving proposals and selecting a consultant to draft the GSP. Kristin will check DWR's contract requirements and ask legal counsel for advice. The other option might be to select a consultant from Yolo County's preapproved consultant list who have already be vetted through a public bid process. Follow-up from this discussion will continue via email as questions raised are answered.

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- *Hydrogeologic Conceptual Model (HCM)* – Montgomery & Associates developed a draft of the HCM. The Civic Spark interns are also assisting with the project.
 - *Sustainable Management Criteria (SMC) Workshops* – GEI Consultants will be coordinating this effort. The workshops originally planned for March/April will likely be pushed out to June/July.
 - *April 1, 2020 Working Group meeting* – This meeting might be cancelled depending on whether there is a need to give an update.
- b) YSGA Board meeting March 16, 2020: The following items were discussed and finalized for the March agenda.
- *Consent Items:* regular consent items and budget amendment #1
 - *Executive Officer leadership re-assignment* -Recommendation memo will be included for adoption
 - *Announce new improved YSGA website* www.yologroundwater.org
 - *Legislation and Regulatory Update*, Adam Robin, NCWA – Donna will contact Adam
 - *GSP Development Update:* Tim and Kristin will prepare this update

6. OTHER UPDATES & FUTURE EC AGENDA ITEMS:

Nothing additional was discussed.

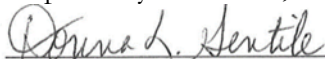
Future Agenda Items:

- Executive Committee Agenda: Prop 218 and long-range funding for the YSGA (Pollock)

7. NEXT EC MEETING DATE: April 13, 2020, 12:30 to 1:00 p.m., Yolo County Flood Control & WCD Board Room.

8. ADJOURN: Meeting adjourned at 1:05 p.m.

Respectfully submitted,



Donna L. Gentile

Board Secretary & Administrative Coordinator